

## HOW TO ENROLL

Students,

The PLTL registration link on FIU Online is now active! Please click the link below to access. This is the page you will log into in order to register for your PLTL section. The log-in information is the same log-in information you use to log-in to Blackboard. To see when your subjects enrollment date and time will be, please look at the link above on the pltl website named "Enrollment Dates Fall 2016"

<http://online.fiu.edu/student/resources/pltl/>

Once there, scroll down to a short section that states "Click the icon below to view the spreadsheet:". This link will take you to a spreadsheet that shares all of the sections times for each subject. That way, you can see the section time you want ahead of time and know exactly what time to look for come enrollment time.

Come enrollment time, you will be prompted to log in prior to enrolling. You will click the "View Courses" button found right underneath the spreadsheet link. Remember you will not see any courses until your specific date and time for the subject you are taking. You can specify your search for your subject by clicking the drop down menu to see the different subjects available. When you see the time you would like to enroll into, click the **green button**.

Once you have enrolled, the confirmation page will appear stating "Thank you for enrolling", and you should receive a confirmation email of your enrollment. You must contact the PLTL office via phone [\(305\) 348-3511](tel:3053483511) or email [pltl@fiu.edu](mailto:pltl@fiu.edu) in order to drop a course you would like to swap out of. You only have until 9/18 to choose your permanent PLTL section. After that, enrollment will no longer be available. Thank you.

Students, if you enroll into more than one section for a subject you will be dropped from all sections. You are **ONLY** allowed to enroll into **ONE** section per subject. If you need to drop your one section, please email us at [pltl@fiu.edu](mailto:pltl@fiu.edu). Once dropped, you will have the opportunity to enroll into another section, as long as there are still seats available. Once a section is full, we **DO NOT** do overrides.